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| **University of Texas Health Science Center at Houston (UTHealth Houston) Internet – External EH&S Website Evaluation Tool** | | | |
| ***Typical audience****: Prospective students, faculty, and staff*  ***Scoring system 1-4****: Based on number of clicks to find desired information - a measure of the accessibility of website*  **1 click** = Effortlessly found desired information, **2 clicks** = Easily found desired information, **3 clicks** = Difficult to find desired information, **4 clicks** =Unable to locate desired information | | | |
| ***Typical Environmental Health & Safety (EH&S) Search Terms & Phrases*** | ***Could the desired information be found within at least 4 clicks***  ***Yes or No*** | ***Number of clicks (1-4) to find desired information*** | ***Was there at least a phone number or email provided where I can find additional assistance?***  ***(Access to phone number or information? Checked daily? Hours of operation? (M-F, 8-5?)*** |
| Safety |  |  |  |
| Occupational Safety |  |  |  |
| Environmental Health and Safety |  |  |  |
| EHS |  |  |  |
| SHE |  |  |  |
| Industrial Safety |  |  |  |
| Research Safety |  |  |  |
| Laboratory safety |  |  |  |
| Lab Safety |  |  |  |
| Biosafety |  |  |  |
| Biological safety |  |  |  |
| Radiation safety |  |  |  |
| Fire safety |  |  |  |
| Fire and Life safety |  |  |  |
| How do I contact the safety department? (not security or police) Fire and Life safety |  |  |  |
| Who is responsible for what in safety? |  |  |  |
| Where is safety department located? |  |  |  |
| Who is in charge of safety? Where are they located? |  |  |  |
| The fire panel for our building alarm system is beeping |  |  |  |
| ***Typical Faculty Environmental Health & Safety (EH&S) Search Phrases*** |  |  |  |
| I need authorization to use radioactive material in my proposed research project |  |  |  |
| I need authorization to use potentially infectious material in my proposed |  |  |  |
| I need authorization to use hazardous chemicals in my proposed research project |  |  |  |
| What safety training am I required to have? |  |  |  |
| I just had a chemical spill |  |  |  |
| How do I ship a Specimen? |  |  |  |
| I have an indoor air quality complaint |  |  |  |
| How and where do I get fit tested for a respirator? |  |  |  |
| Reporting an injury or exposure |  |  |  |
| Reporting a safety concern |  |  |  |
| I need my hazardous waste picked up |  |  |  |
| I want a dosimeter |  |  |  |
| I have questions about the results of my recent lab inspection |  |  |  |
| How do I get my fume hood checked? |  |  |  |
| How do I get my biosafety cabinet certified? |  |  |  |
| How do I get my emergency shower and eyewash checked? |  |  |  |
| What adjustments do I need to make with my research project as it pertains to COVID? |  |  |  |
| Where do I access safety information on EH&S |  |  |  |
| Where do I access safety information on Occupational Safety |  |  |  |
| Where do I access safety information on Industrial Safety |  |  |  |
| Where do I access safety information on Research Safety |  |  |  |
| Where do I access safety information on Lab Safety |  |  |  |
| Where do I access safety information on Chemical Safety |  |  |  |
| Where do I access safety information on Biosafety |  |  |  |
| Where do I access safety information on Biological Safety |  |  |  |
| Where do I access safety information on Radiation Safety |  |  |  |
| Where do I access safety information on Fire Safety |  |  |  |
| ***Typical Staff Environmental Health & Safety (EH&S) Search Phrases*** |  |  |  |
| I need documentation that my PI has authorization to use radioactive material in his/her research project |  |  |  |
| I need documentation that my PI has authorization to use potentially infectious agents in his/her research project |  |  |  |
| I need documentation that my PI has authorization to use hazardous chemicals in his/her research project |  |  |  |
| ***Typical Student Environmental Health & Safety (EH&S) Search Phrases*** |  |  |  |
| What safety training am I and other staff required to have? |  |  |  |
| What is the required dress in a teaching lab? |  |  |  |
| We just had a chemical spill |  |  |  |
| I have an Indoor air quality complaint |  |  |  |
| Reporting an injury or exposure – to whom? |  |  |  |
| Reporting a safety concern |  |  |  |
| I need our hazardous waste picked up |  |  |  |
| ***Typical Clinical Environmental Health & Safety (EH&S) Search Phrases*** |  |  |  |
| I need my biohazard waste picked up |  |  |  |
| Am I required to take safety training and if so, where do I find it? |  |  |  |
| I had a needlestick exposure |  |  |  |
| What signage do I need to post in my clinic and where do I find it? |  |  |  |
| What logs do I need to maintain (AED, Emergency Cart, CLIA)? |  |  |  |
| Where do I find logs/forms? |  |  |  |
| How do I store sample medication? |  |  |  |
| I need to dispose of my expired medications |  |  |  |
| I have controlled substances in my clinic. How do I store them and dispose of them? |  |  |  |
| I want to add an X-ray unit |  |  |  |
| I want to perform Point of Care Testing in my clinic. How do I get a CLIA certificate? |  |  |  |
| What Point of Care Test machines are best for my needs? |  |  |  |
| **General Impression of Internet Website** |  | | |